



SPVPOA – Board of Directors Meeting Minutes

April 12, 2025

In Attendance in person:

Chairman: Morgan Hogeland

Vice Chairman: Richard Dadds

Member at large: Karen Rogers

Treasurer: Gary Witt

Secretary/Webmaster Tom Masarick

Road Committee Chairman Lewis Wills (not in attendance).

Guest: Janet Masarick

Remote Access via WebEx – was scheduled – not used.

Opening: The BOD's Meeting was called to order by Chairman, Morgan Hogeland at 11:00 am. He reported nothing significant to report since the last meeting and that basically everything was in good shape.

Secretary's Report:

- Secretary Tom Masarick, reviewed the BOD minutes from January 11, 2025 and noted that a draft copy was posted to our Website (www.spvpoa.com) after internal review of two BOD members.

Motion #1: A motion was made by Chairman, Morgan Hogeland and Seconded by Vice Chairman Richard Dadds to approve the minutes from January 11th, 2025.

The motion passed by unanimous voice vote.

- Our website (www.spvpoa.com) has been up 100%; with no issues.
- Our Website renewal was up on April 4th, 2025. I renewed the Domain registrations for 3 years and also the Webhosting for 3 years and submitted my invoices to the Treasurer, Gary Witt for reimbursement.
- It should be noted that the Domain registration was on automatic renewal and also I renewed the Domain manually yielding 6 years of registration. Being it was my mistake I will pay the \$66.51 for the 3 additional years and keep the Website reimbursement for the same amount as budgeted: \$369.64 and \$66.51.

Treasurers' Report:

Treasurer, Gary Witt reported the following:

- An **Operating and Reserve Budget** was submitted for review.
- Key items were listed below:
 - Road work and Maintenance expensed - \$420.
 - Website is budgeted for \$369.64 and \$66.51 renewal (3 yrs).
 - There is an \$100 dollars remaining from snow removal which will be paid to Dakota McLaughlin for his work.
 - Vice Chairman Richard Dadds to speak to Dakota McLaughlin about obtaining approval for snow removal from the Roads Chairman or the Association Chairman before doing the work.
- An **Accounts Payable Report** was produced and reviewed.
 - There is follow-up on 11 members who have not paid or their payment has not been verified at this time.

Motion #2: A motion was made by Secretary, Tom Masarick and Seconded by Chairman, Morgan Hogeland to approve the Treasurers Report for 2025.

The motion passed by unanimous voice vote.

Road Chairman's Report:

Road Committee Chairman Lewis Wills was not present at the BOD meeting, therefore Chairman Morgan Hogeland and Vice Chairman Richard Dadds made the following statements:

- Association Road work was done in January and again in March to fill potholes and to do general road repair.
- Also, chemicals were put down in certain areas to kill vegetation in our ditches and around our culverts.
- There is still \$5,020 remaining the in the Road Maintenance budget.
- Our roads are in good shape now; we need to direct some of the money that was scheduled for road maintenance to our failing culverts.

Old Business:

Action Item #1: We still need to map out the culverts in our Association; that we are responsible for maintaining. Secretary Tom Masarick in conjunction with Vice Chairman Richard Dadds agreed to map the location, size and condition of the Association's culverts and report back to the BOD by our next BOD Meeting.

Culverts needed:

- The BOD believes it is a good idea to continue to stock pile culverts on sale at a reduced price. We believe we will need (9). We need 18" by 20' for members driveways and 24" by 20' to replace those going across our roads. We will continue to look for culverts at reduced prices.

New Business:

None:

Motion #3 to Adjourn: A motion was made by acting Secretary, Tom Masarick and seconded by Vice Chairman Richard Dadds to adjourn at 11:53 am.

Motion passed unanimously by voice vote.

Tom Masarick, **Secretary/Webmaster**

Attachments: Treasurer's Report

Operating Year 2025						
Estimated Revenues					Actual Revenues	Expected
	Assessments (49 members/99 lots - First lot \$134, each adjoining lot \$25)			6,846	5,011	1,835
	Potomac Landing Payment to SPVPOA			1,001	1,001	0
	Bank Interest			11		11
	Total Revenues			7,858	6,012	1,846
Estimated Expenses					Actual Expenses	Balance Remaining
	Roadwork/Maintenance			5,500	420	5,080
					125	
					115	
					180	
	Snow Removal			600	500	100
	Administration			1,274.93	426.15	
	Insurance - Nationwide (Due by 1 July)	7/16/2025-7/16/2026	428.32			
	Surety Bond - Theft Protection (Due by 1 April)	4/23/2025 - 4/22/2026	138			
	PO Box 85 (Due by 30 April)		78			
	License (Due by 1 July)		25			
	Web Site - Hosting for 3 yrs (Go Daddy)	2025-2027	359.64		359.64	0.00
	Web Site - Domain for 3 yrs (Go Daddy)	2025-2030*	65.97		66.51	(0.54)
	Office Supplies and Stamps		60			
	Fire Hall Rental for Annual Mtg		120			
	Total Expenses			7,374.93	1,346.15	
TOTAL +/-				PLANNED 483.07	4,665.85	ACTUAL

Total Reserves after 2024 Budget Year \$6,846.95